



	<b>Guideline/Technique, Description and Priority</b>	<b>Yes/No?</b>
<b>1.0</b>	<b>Rights and Permissions</b> Provide a statement of rights and permissions associated with a resource. Grant appropriate rights.	
<b>1.1</b>	<b>Statement of Copyright</b> The copyright should be clearly stated, and include contact information for the copyright holder. [Priority 1]	
<b>1.2</b>	<b>Terms of Use</b> A license or explicit statement of rights and terms of use should be attached to or referenced in the resource. [Priority 1]	
<b>1.3</b>	<b>Grant Modification Rights</b> Grant rights to modify the digital learning resource, or provide contact information for asking permission. [Priority 2]	
<b>2.0</b>	<b>Interoperability</b> Ensure that content can run properly in as many computing and learning environments as possible. Support authors and developers by providing versions of content that can be edited and modified.	
<b>2.1</b>	<b>Use Standardized and Portable Formats</b> Use standardized and portable formats for content. [Priority 1]	
<b>2.2</b>	<b>Use Interoperability Standards for Communication, Sequencing and Navigation</b> Use industry interoperability standards for communication, sequencing and navigation. [Priority 3]	
<b>2.3</b>	<b>Provide Editable Versions</b> Provide an editable version, a link to an editable version or the source code, or a link to the content's assets to make modifications. [Priority 2]	
<b>3.0</b>	<b>Design</b> Design and structure resources for use by as wide an audience as possible.	
<b>3.1</b>	<b>Self-contained Learning Experiences</b> Structure content to consist of one or more self-contained learning experiences, each addressing a single topic or learning objective. [Priority 1]	
<b>3.2</b>	<b>Separation of Presentation and Content</b> Separate content from presentation. [Priority 1]	
<b>3.3</b>	<b>Separation of Content and Navigation</b> Separate content from navigation. [Priority 2]	
<b>3.4</b>	<b>Accessible Design</b> Adhere to accessible design guidelines. [Priority 2]	
<b>3.5</b>	<b>Multiple Educational Settings</b> Design for multiple educational settings. [Priority 2]	
<b>3.6</b>	<b>Multiple Educational Levels</b> Design for multiple educational and age levels. [Priority 2]	
<b>3.7</b>	<b>Multilingual Support</b> Design for multilingual support. [Priority 2]	
<b>4.0</b>	<b>Metadata</b> Provide rich metadata about the resource.	
<b>4.1</b>	<b>Basic "Descriptive" Information</b> Provide information (metadata) giving a basic description of the resource including a title, author, description, identifier and key words. [Priority 1]	
<b>4.2</b>	<b>Contextual Information</b> Provide information (metadata) addressing the context of use of the resource. [Priority 1]	
<b>4.3</b>	<b>Technical Information</b> Provide information (metadata) addressing technical requirements. [Priority 2]	
<b>4.4</b>	<b>Usage Information</b> Provide information on how to use the digital learning resource. [Priority 3]	

## ***REUSABILITY Profiling Form***